



# MANITOBA NURSES UNION

## 2018 EDUCATION CONFERENCE

October 16<sup>th</sup>, registration (not funded)  
October 17<sup>th</sup> & 18<sup>th</sup>, classes

**Radisson Hotel**  
**288 Portage Avenue**  
**Winnipeg, Manitoba**

**Are You Interested? 2 ways to apply:**

1. CONTACT YOUR LOCAL/WORKSITE/REGIONAL PRESIDENT TO APPLY for a spot
2. 30 members that have never attended before will be MNU funded... Apply DIRECTLY to MNU

**Deadline for Applications is:**

**July 31<sup>st</sup>, 2018\***

Only MNU application forms will be accepted

**NEW: \*No late applications will be considered.** This deadline will be strictly enforced. Completed applications must be received by 12:00 AM August 1<sup>st</sup> as per the MNU Handbook Section K (f): "Any Local/Worksite or Region who does not submit applications to the MNU Education Conference or any other educational program by the application deadline shall forfeit any designated spots to that school or educational program." Spots will be redistributed by MNU Provincial office amongst the applications received.

FAX OR MAIL ALL COMPLETED APPLICATIONS TO

"ATTN: KATRINA PROFETA"  
MANITOBA NURSES UNION

301-275 BROADWAY  
WINNIPEG, MB R3C 4M6

(Fax # 204-942-0958)



NO PHONE APPLICATIONS OR CANCELLATIONS WILL BE ACCEPTED

Cancellations by email September 24<sup>th</sup>, 2018

**Direct all inquiries to:**  
**Katrina Profeta 204-942-1320 (ext. #217)**  
**kprofeta@manitobanurses.ca**



## MNU Education Conference 2018

Radisson Hotel Winnipeg Downtown  
288 Portage Avenue  
Winnipeg, MB R3C 0B8

The MNU 2018 Education Conference has a capacity of 200 participants. Provincial MNU will fund ninety-nine (99) Education Conference participants and thirty (30) **new (1<sup>st</sup> time)** participants. Distribution and selection of non-funded spots will be done on an equitable basis considering the total number of provincially-funded participants from a Local/Worksite or Region. The responsibility for choosing MNU provincial funded participants to the Education Conference will rest with each rural Region, Winnipeg Regional Nurses, and Winnipeg Hospital locals based on the following spots allocation from the MNU education policy:

Interlake-Eastern RHA	7
Southern Health- Santé Sud	12
Northern RHA	5
Prairie Mountain Health	20

### Winnipeg Hospital/Health Care Region:

Concordia	4
Grace	4
HSC	10
Misericordia	3
Riverview	3
St. Boniface	8
Seven Oaks	5
Victoria	4
Wpg Community & Health Care	7
Winnipeg Long Term Care*	7

\*For the Winnipeg Long Term Care participants, the MNU provincial office will be coordinating the selection process.

### MNU Provincial Funding includes the following:

- The registration fee of \$500.00 which includes tuition, dinner on the 16<sup>th</sup>, breakfast and lunch on the 17<sup>th</sup> & 18<sup>th</sup> at the hotel.
- Two (2) days salary replacement; up to a **maximum** of three - (3) days' **salary replacement** due to extended travel, evening or overnight shifts on the 16<sup>th</sup>, or unique travel or shift.
- Travel costs paid as per MNU policy, **using car-pools**.
- Parking reimbursement upon submission of online expense claim.
- Accommodations based on double occupancy for participants who live 50 kms or more from the Perimeter Hwy. If you have no preferred roommate, please contact Katrina Profeta to go on the room sharing list. Private rooms are available at extra cost. All accommodations are to be booked and paid for by attendees. In your confirmation letter in the mail a room block reference number will be provided.
- **See MNU Handbook Section M: Financial Policies.**

- Special consideration will be given to funded participants from the North whose travel arrangements make an additional day accommodation necessary. Pre-authorization must be received from the MNU office.
- Additional expenses are the sole responsibility of the participant.

*\*Participants who live more than 50 kms from the Perimeter Hwy and are staying in the hotel may submit online expense claims for dinner on October 17<sup>th</sup>. Only those who do not reach their home by 1830 HRS (3 hours travel following completion of event) on October 18<sup>th</sup> may submit for a dinner expense.*

### **Funding Information for Applicants utilizing Local/Worksite, President's Days or Board Development funds:**

- The registration fee of \$500.00 which includes tuition, dinner on the 16<sup>th</sup>, breakfast and lunch on the 17<sup>th</sup> & 18<sup>th</sup> at the hotel.
- Parking reimbursement upon submission of online expense claim.
- **\*NEW\***- Accommodations **are not covered** unless funded by the local/worksite/region/BDF. Please speak to your local/worksite/region executive for further details. Accommodations can be booked through the MNU room block provided on your confirmation letter.

### **APPLICATION PROCESS**

**Please do not request your Union Leave until you have received a confirmation letter from Provincial Office.**

#### **1. MNU Provincially Funded:**

a) Each local or regional president will forward the completed applications to the MNU provincial office once the local or region has determined the allocation of their funded spots. **Any applications submitted without the approval of their president WILL be deemed ineligible and returned to the originating person.**

b) **As per the MNU Handbook Section K (f): "Any Local/Worksite or Region who does not submit applications to the MNU Education Conference or any other educational program by the application deadline shall forfeit any designated spots to that school or educational program." MNU will distribute the spots to other applicants including those who may not belong to that particular local/worksite/region.**

c) Each local/worksite in the Winnipeg Hospital Health Care Region and Winnipeg Regional Nurses will forward the completed forms to the MNU provincial office.

d) Send in the eligible number of applicants. One (1) registration form per applicant.

**If there are multiple applications from a worksite/local please ensure that the president has prioritized the applications for consideration.**

**\*\*\*\* Please Note \*\*\*\* In the event that an approved MNU funded Winnipeg Long Term Care member is unable to attend a replacement shall be determined from the approved waiting list and NOT by an individual local/worksite.**

#### **2. Board Development Funds:**

Some non-provincially funded spots will be held for board members wishing to attend the Education Conference, provided that such board members forward a completed application form to the MNU office by the July 31<sup>st</sup> deadline. Board members must utilize their Board Development Fund and have sufficient funds to do so. Their own names will serve as the required authorization.

**3. Other Funded:**

Members wishing to attend using local/worksites/regional funds, President's Days or self-funding may forward the completed application form to the MNU provincial office by the July 31<sup>st</sup> deadline **with the appropriate authorization from their local/worksites/regional president.**

**Applications after the deadline will only be considered if we have not reached 200 participant capacity.**

- **Please note:** A member who applies for and is accepted into an education session that has a specific enrollment (e.g. Education Conference) must notify the MNU office at least twenty-one (21) days prior to the session if they are unable to attend. A "no show" fee will be charged to the Local/Worksite to cover the cost incurred on the member's behalf if he/she does not comply with the above deadline. This is as per policy K-8 (c). **Deadline date: September 24, 2018.**

***Interlake-Eastern RHA- 7 spots***

***#1- 1 spot***

Arborg Nurses W#22  
Fisher Branch Nurses W#125  
Lakeshore Nurses W#65

***#2- 1 spot***

Gimli Betel Nurses L#88  
Johnson Memorial Nurses W#51  
Stonewall Nurses (including Rosewood Lodge) W#106  
Teulon Nurses W#79

***Selkirk- 3 spots***

Selkirk Nurses W#16  
Tudor House Nurses L#117  
Betel Home Nurses L#77  
Red River Place Nurses L#92

***#3- 1 spot***

Beausejour Nurses W#69  
East Gate Lodge Nurses W#147  
Kinplace Nurses W#128  
North Eastman Community Nurses W#124 (Includes Home Care & Public Health)

***#4- 1 spot***

Lac Du Bonnet Nurses W#81  
Pinawa Nurses W#46  
Pine Falls Nurses W#18 (includes Primary Health Care Centre and Sunnywood PCH)  
Whitemouth Nurses W#118

***Southern Health – Sante Sud- 12 spots***

***Boundary Trails- 2 spots***

Boundary Trails Nurses W#7/32

\*Home Care Program attached to closest site

***Bethesda - 2 spots***

Bethesda Nurses W#101 (includes Home Care, Public Health and Regional Programs)

***#1- 1 spot***

Menno Home Nurses L#114

Heritage Life Nurses L#145

St. Pierre Nurses W#126

Ste. Anne Hospital Nurses W#115

Villa Youville L#133

Vita Nurses W#109

***#2- 2 spots***

Altona Nurses W#33

Carman Nurses W#89

Southern Community Nurses W#131 (Public Community Health Program)

Red River Valley Nurses W#35

\*Home Care program attached to closest site

***#3- 3 spots***

Boyne Lodge Nurses W#48

Eden Nurses L#120

Foyer Nurses W#107

Lorne Memorial Nurses W#9

MacGregor Nurses W#98

Notre Dame Nurses W#55

Pembina Manitou Nurses W#104

Rock Lake Nurses (including Hospital in Crystal City, PCH in Pilot Mound and Prairie View Lodge in Pilot Mound) L#75

St. Claude Nurses W#68

Seven Regions Nurses (in Gladstone plus Third Crossing Manor) W#59

\*Home Care Program attached to closest site

## ***Southern Health – Sante Sud- continued...***

### ***Portage- 2 spots***

Portage La Prairie Nurses W#39  
Douglas Campbell Lodge Nurses W#105  
Lions Manor Nurses W#37

### ***Northern RHA- 5 spots***

#### ***#1- 2 spots***

Churchill Nurses W#67  
Gillam Nurses W#34  
Lynn Lake/Leaf Rapids Nurses W#43  
Nisichawayasihk Nurses (Nelson House) L#138  
Norway House Cree Nation Nurses L#139  
Cross Lake Nurses L#143

#### ***Thompson- 1 spot***

Horizon Occupational Nurses L#151  
Thompson Nurses W#6 (includes Home Care Program & Public Health Program)

#### ***#2- 1 spot***

Flin Flon Nurses W#14 (includes Northern Lights Manor PCH)  
Snow Lake Nurses W#19  
\*Home Care Program and Public Health Program attached to closest site

#### ***#3- 1 spot***

Cree Nation Tribal Health Centre Nurses L#56  
The Pas Nurses W#28 (includes St. Anthony's Hospital with St. Paul's PCH juxtaposed)  
Opaskwayak Nurses L# 150  
\*Home Care Program and Public Health Program attached to closest site

***Prairie Mountain Health- 20 spots***

***North PMH- 4 spots***

Birtle Nurses W#54  
Grandview Nurses W#52  
Hamiota Nurses W#83  
Rivers Nurses W#90  
Roblin Nurses W#30  
Rossburn Nurses W#57  
Russell Nurses W#15  
Russell Personal Care Home Nurses W#87  
Sandy Lake Nurses W#96  
Shoal Lake Nurses W#50  
Swan River Nurses (includes Swan River Hospital, Swan Valley Lodge and Benito PCH) W#26  
\*Home Care Nurses- attached to the closest site

***Dauphin, Ste. Rose Du Lac & Community- 3 spots***

Dauphin Nurses W#25  
Dr. Gendreau Nurses L#61  
St. Paul's Home Nurses L#99  
Ste. Rose Du Lac Nurses L#29  
Parkland Community Nurses W#122 (includes Home Care, Public Health & Regional Programs)

***South PMH- 4 spots***

Baldur Nurses W#66  
Boissevain Nurses W#71  
Carberry Nurses W#11  
Cartwright Nurses W#129  
Deloraine Nurses W#70  
Glenboro Nurses W#42  
Hartney Nurses W#82  
Killarney Nurses W# 85  
Melita Nurses W#113  
Souris Nurses W#17  
Treherne Nurses W#127  
Virden Nurses W#40  
Wawanesa Nurses W#112  
\* Home Care Nurses- attached to the closest site



## ***Prairie Mountain Health- continued...***

### ***Central PMH- 2 spots***

Assiniboine Community Nurses W#144 (Public Health Program)

Erickson Nurses W#73

McCreary / Alonsa Nurses W#63

Minnedosa Nurses W#31

Neepawa Nurses W#12

Neepawa PCH – Country Meadows Nurses W#20

\*Home Care Nurses- attached to the closest site.

### ***Brandon- 7 spots***

Central Park (Brandon) L#24 (Valley View Care Centre)

Dinsdale Nurses L#86

Hillcrest Nurses L#74

Brandon Nurses W#4 (Includes Brandon Regional Health Centre, Fairview Home Inc., Rideau Park, Child & Adolescent Treatment Centre, Home Care Program, Public Health Program, Community Based Mental Health and Crisis Services)



# AGENDA

---

## Tuesday Oct. 16<sup>th</sup>

1400 - 2000

1800 - 1945

Hotel check-in and registration in the front lobby of the Radisson

Dinner on Terrace Floor (13<sup>th</sup> floor)-

followed by meet and greet with Darlene Jackson, President of MNU

---

## Wednesday Oct. 17<sup>th</sup>

0700

0730

0830

0930

0945

1200

1300

1415

1430

1600

### **WEAR WHITE WEDNESDAY!**

Late registration outside Ambassador A (11<sup>th</sup> floor)

Breakfast in Ambassador A (11<sup>th</sup> floor)

Plenary session

Lifestyle break

Classes begin

Lunch in Ambassador A (11<sup>th</sup> floor)

Classes resume

Lifestyle break

Classes resume

Classes dismiss

---

## Thursday Oct. 18<sup>th</sup>

0730

0830

1000

1015

1145

1245

1415

1430

1530

Breakfast in Ambassador A (11<sup>th</sup> floor)

Classes begin/resume

Lifestyle break

Classes resume

Lunch in Ambassador A (11<sup>th</sup> floor)

Classes resume

Lifestyle break

Classes resume

Classes dismissed

**MNU Education Conference 2018  
Course Descriptions**

**1-Day Courses- select 2**

**1. MNU 101: Being an Active MNU Member  
October 17<sup>th</sup> only**

**The 30 first-time participants will attend this course on October 17th and select another 1-day course for October 18th.**

In this course you will be introduced to the benefits of belonging to the Manitoba Nurses Union. You will learn how being an active union member can make a difference in your workplace both for nurses and those in your care. Topics included will be unionism, leadership, health and safety advocacy, addressing nursing workload issues and an overview of MNU member benefits.

Limited to 30 **first-time** participants.

**2. Effective Workplace Safety and Health Committees  
October 18<sup>th</sup> only.**

This course is suitable for all MNU members. This one-day course will focus on empowering union leaders and Workplace Safety and Health Committee (WSHC) members with knowledge and tools to promote and advocate for safe and healthy work environments for nurses. Together we will analyze specific and common nursing workplace hazards and create strategies and recommendations to the employers for resolution of safety issues through the WSHC.

Limited to 30 participants.

**3. The ABCs of NAC**

Nurses are concerned about increasing workloads and their ability to provide quality care to their patients/residents/clients in the midst of budget restraints and a changing health care system. This course will focus on the role of Nursing Advisory

Committees; it is intended for union local/worksite executive members and Nursing Advisory Committee members. You will review the completion of MNU Workload Staffing Reports and how they can be utilized to advocate for change. Facilitators will share strategies and guidelines for effective NAC meetings and also discuss options when issues remain unresolved. Case scenarios will be utilized for discussion and illustration of tools and strategies.

Limited to 30 participants.

#### **4. The Active Nurse: Advocating for Health Care (formerly Lobbying & Advocating for Health Care)**

In Manitoba nurses are the most trusted spokespeople for health care. We have improved legislation on violence and PTSD through nurses' advocacy, for example. But how do you get started? In this workshop you will learn how to harness both your individual and collective power to impact employers, local leaders, the general public and politicians. Mobilization of members, and getting your message across effectively are just some of the subjects to be discussed.

Limited to 35 participants each day.



#### **5. *Speaking Up: Survival Strategies for Effective Communication* Gerard Murphy of Barefoot Facilitation**

In today's increasingly complex health care system, interpersonal communication skills are critical for effective working relationships and conflict prevention. How well you communicate directly impacts your interactions with patients, clients and other members of the health care team. This highly practical and interactive workshop will help you to communicate more effectively as you continue to voice concerns about issues that affect your profession. You will leave confidently with new strategies and tips to help you speak up or advocate for yourself and your patients.

Limited to 40 participants each day.

## 2-Day Courses



### **6. Highlights of MNU Collective Agreement Articles**

In this program you will learn about the principles of the Collective Agreement between MNU members and their employer. This course will be of benefit to local/worksite presidents, executive and other local/worksite leaders. Some common MNU Collective Agreement articles will be reviewed and explained; management rights, union security & representation; hours of work, shift schedules, overtime, vacation, income security, seniority, vacancies, term positions & new positions and academic allowance. This will not be a full contract interpretation session, as not all articles and individual Collective Agreements will be explained or interpreted. Participants should bring their own Collective Agreement to the session.

Limited to 40 participants.

### **7. Advanced Presidents Workshop**

This is an advanced course intended for experienced local/worksite presidents that have been in their role for at least one (1) year. This leadership course will include details on complex issues faced by presidents when representing members such as Progressive Discipline; Return to Work; Accommodation; Attendance Support & Assistance Program (ASAP); reports to Protection for Persons in Care Office (PPCO) and representing and assisting members that may have mental illness and/or addiction issues. Participants will have the opportunity to share experiences and strategies in their discussion of actual situations.

Limited to 25 **President** participants.



# MANITOBA NURSES UNION

## 2018 Education Conference

### October 16<sup>th</sup>—18<sup>th</sup>, 2018

October 16 Registration & Dinner, October 17 & 18, 2018 (classes)

Name				Gender M ___ F ___
Address:				<b>FOOD ALLERGIES*</b>  Any <b>allergy</b> listed will have a special separate meal!
Primary Phone:		Other Phone:		
Personal Email:				
Local/WS Name:		#:		
Region:	Executive/Union Position:			

\* MNU staff work closely with the venue and catering staff, and together make every attempt to identify ingredients that may cause allergic reactions to those with food allergies; however **there is always a risk of contamination**. By indicating a food allergy/intolerance above you are accepting this risk.  
 Members concerned with food allergies need to be aware of this risk and are encouraged to make appropriate (personal) arrangements to ensure your safety. MNU will not assume any liability for adverse reactions to foods consumed, or items one may come in contact with while attending the MNU Education Conference.

**You have the option of taking: (1) two day course OR (2) one day courses**

Choices of Program	<b>First Choice #(s):</b> (1) two day course Or (2) one day courses	<b>Second Choice #(s):</b> (1) two day course Or (2) one day courses
--------------------	--	---

- I am a 1<sup>st</sup> time participant (**does not require President signature**)
- If not selected as a MNU 1<sup>st</sup> time participant, please consider my application under the following funded category (check one): **Note:** requires Local/WS/Regional President signature

Provincial Funded	⇒	Worksite Funded	⇒	Regional Funded	⇒	BDF	⇒	Self-Funded	⇒
-------------------	---	-----------------	---	-----------------	---	-----	---	-------------	---

Confirmation/waitlist letters will be sent out approximately 1 week after the registration deadline. **Do not book your Union Leave until you have received your confirmation letter.** Your confirmation letter will also include room block information.

**\*\*HOTEL ROOMS\*\***

As per the MNU Handbook, members must book and pay for their own hotel room and request reimbursement by submitting an online expense claim. Members are expected to stay (at least) 2 members per room. If a member chooses to stay on their own, MNU will reimburse for only ½ the accommodation. If you would like to room share but do not have anyone to room share with, please contact Katrina at the MNU office.

**\* Signature of Local/Worksite/Regional President:** \_\_\_\_\_

\*\*\*\*\*I have read and understood the funding guidelines associated with this program\*\*\*\*\*

Name \_\_\_\_\_ Date \_\_\_\_\_

The Manitoba Nurses Union abides by the rules and regulations of the Personal Information Protection and Electronic Documents Act (PIPEDA) with regard to capturing, retention and destruction of personal information. This personal information will be used to maintain a record of participants in the program. Questions about the collection can be addressed to the Privacy Officer of the MNU (204)-942-1320 or 1-800-665-0043).